



Colaiste Phobal Roscrea

Mobile Phones/Devices Procedures

This procedure aims to ensure that teaching and learning can take place without interruption from mobile phones and devices and that students and staff are protected from potential harassment or bullying.

The procedure extends to all students in Colaiste Phobal Roscrea.

To assist the school in implementing these procedures, parents/guardians are asked not to contact students by mobile phone at any time during the school day. In the event of an emergency, contact may be made through the office at 050523939.

Students who need to contact home urgently, should request permission to contact home from the school phone.

Mobile phones/digital devices must be switched off and locked in the student's own locker, or in their school bags during the school day. Students may not have their mobile phones on their person during the school day.

No photographs may be taken, or recordings made while on the school premises or during school related activities. Using mobile phones/digital devices in such a way without permission is a serious infringement on the rights of others.

Where the school is made aware of an incident where students use mobile phones/digital devices to bully others or to send offensive messages or calls, this will be investigated under our Anti-Bullying Policy and will also be dealt with under the Code of Behaviour. It should be noted that it is a criminal offence to use a mobile phone/digital device to menace, harass or

offend another person. As such, the school may consider it appropriate to involve the Gardaí in such incidents.

The school accepts no responsibility for replacing lost, stolen or damaged mobile phones/digital devices. The safety and security of these items is wholly a matter for students and their parents/guardians.

It is strongly advised that students mark their mobile phones/digital devices with their names and use passwords to ensure that unauthorised phone calls cannot be made on their phones.

A student who is found using a mobile phone/digital device outside of the stated times, or who contravenes this policy in any way, will have his/her mobile phone/digital device and its SIM card confiscated. On a first offence it will be returned at the end of the school day. The students will receive a note in their diary, one day's detention and parents will be notified. On subsequent offences a parent/guardian must collect the phone from the school. A request by phone from a parent for return of confiscated phone is not acceptable. If a parent cannot come to the school to collect the phone, it will be returned to the student after two weeks.

Adoption and Communication

The Board of Management adopted these procedures at a meeting on March 8th 2018 and are available on the school website.