



Colaiste Phobal Roscrea

Yard Supervision – Procedures

- Staff are required to supervise before school, at break, lunch and after school per their supervision slot on their timetable. If a staff member is out of school due to in-service or a school activity they must make an arrangement with another member of staff to cover their supervision.
- Before school: students on buses alight from the bus outside of the school. Students arriving by car can be dropped off at the school.
- After school – students getting buses board their bus at designated collection point.
- Students to use the front door of the school when entering and exiting the building.
- Front entrance and corridors to be kept clear.
- Students to avail of break time and lunchtime refreshments in the canteen. Students to dispose of rubbish when finished eating.
- Junior students remain on site during break and lunch time.
- Senior students may go down the town at lunch time only with parental permission and at their own risk.
- Supervisors will be present on the corridors and in the canteen as per the supervision rota
- Students are to be discouraged from congregating in/around the toilets.
- The following areas are out of bounds – around the corners and back of the gym; staff car park, all areas posted with out of bounds signs
- It is prudent to begin calling students in 1 to 2 minutes before the 1st bell, this alleviates delays at lockers and avoids late arrivals to class.

- Should an accident take place during supervision the teacher on duty must record the accidents or incidents that took place in the accident book which is in the staff room. Inadequate supervision can contribute to greater opportunities for peer abuse, bullying and victimisation.

Adoption and Communication

The Board of Management adopted these procedures at a meeting on March 8th 2018 and are available on the school website.