



**Colaiste Phobal Roscrea**  
**Changing for Games/PE and Swimming Procedures**

At second level it is assumed that all students are able to change their own clothes. However, in the rare circumstance where a teacher or SNA needs to help students to change clothing, appropriate steps should be taken to ensure that reasonable protection is afforded to the children and staff members involved. Due regard needs to be given to the potential health, safety and abuse concerns. To that end the Board of Management should ensure that:

- a balance is struck between the child's right to privacy and adequate supervision with due regard to gender issues
- where children need assistance with changing, agreement should be reached between parents and staff as to how best those needs can be met
- boundaries will vary depending on age/needs of child and on the physical constraints
- staff should avoid assisting children with anything of a personal nature that the child can do for him/herself
- a report of any incident be made to the principal, parents and Board of Management, as appropriate.

It is good practice to have at least two adults present while children are changing for swimming or at any 'out-of-school' event.

**Adoption and Communication**

The Board of Management adopted these procedures at a meeting on March 8<sup>th</sup> 2018 and they are available on the school website.